

Rail Industry Worker Safety Management Portal User Guide

Requesting a New User Account



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06-Apr-2016 08:46

Welcome

Here you may

- Apply for registration of your company with an Australian Accredited Rail Operator, and once your company has been registered,
- Request the purchase of Rail Industry Worker cards for your employees.

Register

Click the register button if you want to:

- Find out if your company is already registered
- Apply to register your company
- Check the status of a registration application

[Register](#)

Login

If your company is already registered, login here if you want to:

- Purchase Rail Industry Worker cards for your employees
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[Login](#)

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For questions or assistance:

riw@pegasus.net.au
1300 777 245

Rail Industry Worker Website >>
<http://railindustryworker.com.au>

Overview

Rail Industry Worker is a national competency management system for rail workers.

By law, everyone working on the Australian rail network must be able to provide proof of competency. This is the best way to reduce the risk of untrained people working on the rail network.

The Rail Industry Worker (RIW) program provides a single online competency management system for Australian rail workers. It's endorsed by the Australasian Railway Association (ARA) on behalf of members, meets regulatory requirements and complies with national rail safety law.

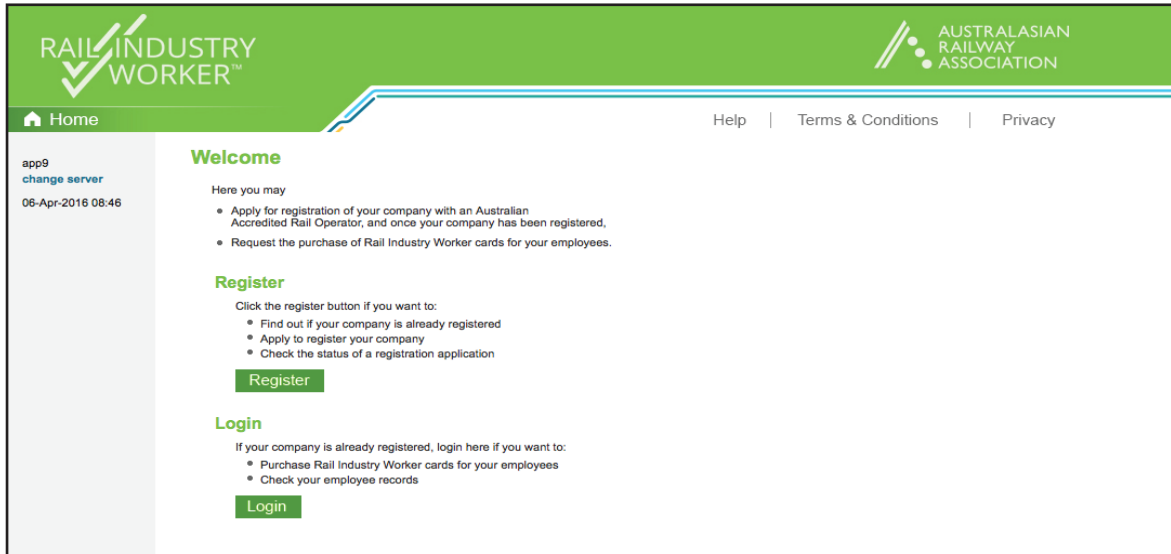
Contractor engagement and workforce management specialists Pegasus manage the RIW process, including collecting and verifying individual records, skills sets, training and competencies, and producing, distributing and administering associated competency and access cards.

The Pegasus software, Onsite Track Easy, is the real-time online contractor management solution that powers the Rail Industry Worker program. Onsite:

- provides immediate access to data on rail contractors
- manages training and inductions
- administers rail contractor compliance and pre-qualification documents
- manages the qualifications and competency, including licences and medicals, of all rail workers
- awards accreditation upon successful completion of inductions and assessments
- provides tools for audit, investigation and inspection of rail contractors
- offers online and call centre support

After a 100 point identification check, Pegasus verifies the competence and identification of each applicant before their details are registered in the system and they receive their RIW card.

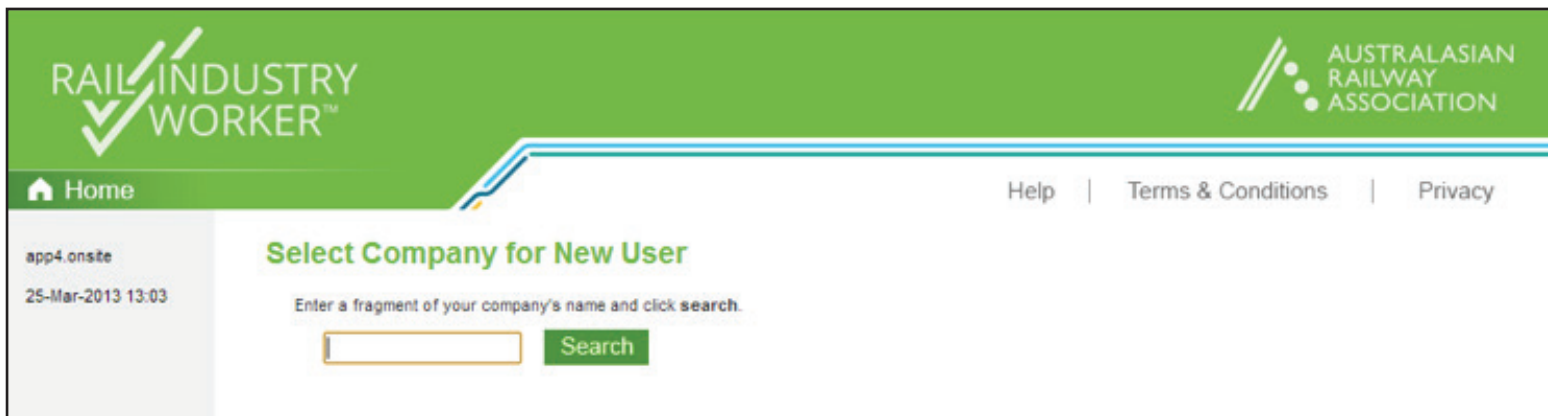
Registering a New User Account



Step 1>

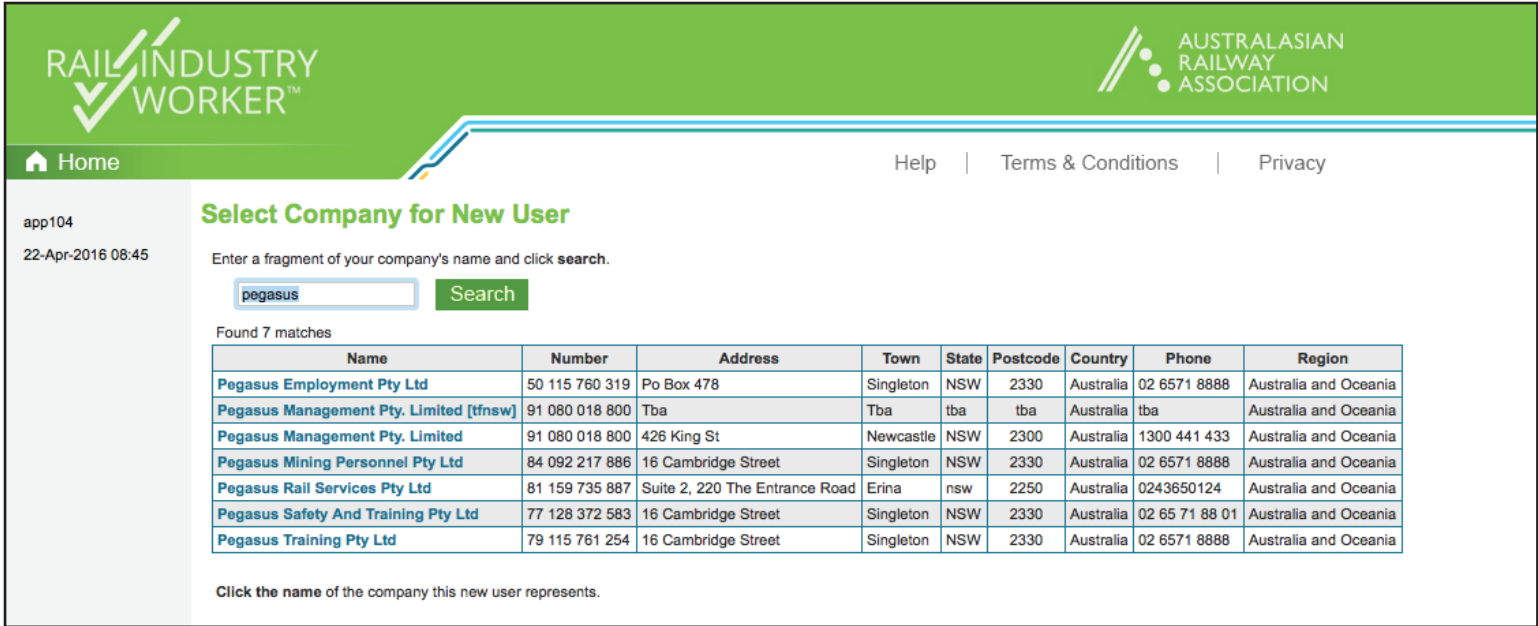
Go to the login page of the Rail Industry Worker portal:
<https://secure.onsitetrackeasy.com.au/portal/common/public/login/login.jsp?psn=railIndustryWorker>

Select “New User Account.”



Step 2>

Enter the company's name that you wish to create a new user for, then select “Search.”



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Select Company for New User

Enter a fragment of your company's name and click **search**.

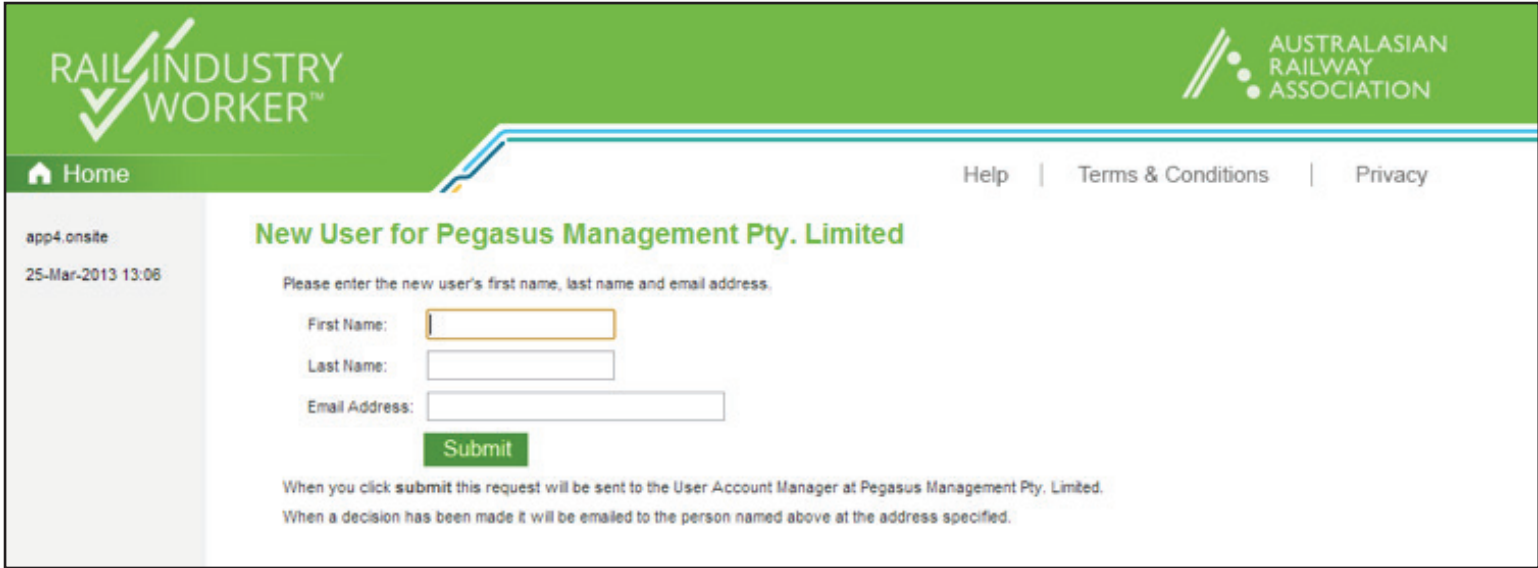
Found 7 matches

Name	Number	Address	Town	State	Postcode	Country	Phone	Region
Pegasus Employment Pty Ltd	50 115 760 319	Po Box 478	Singleton	NSW	2330	Australia	02 6571 8888	Australia and Oceania
Pegasus Management Pty. Limited [fnsw]	91 080 018 800	Tba	Tba	tba	tba	Australia	tba	Australia and Oceania
Pegasus Management Pty. Limited	91 080 018 800	426 King St	Newcastle	NSW	2300	Australia	1300 441 433	Australia and Oceania
Pegasus Mining Personnel Pty Ltd	84 092 217 886	16 Cambridge Street	Singleton	NSW	2330	Australia	02 6571 8888	Australia and Oceania
Pegasus Rail Services Pty Ltd	81 159 735 887	Suite 2, 220 The Entrance Road	Erina	nsw	2250	Australia	0243650124	Australia and Oceania
Pegasus Safety And Training Pty Ltd	77 128 372 583	16 Cambridge Street	Singleton	NSW	2330	Australia	02 65 71 88 01	Australia and Oceania
Pegasus Training Pty Ltd	79 115 761 254	16 Cambridge Street	Singleton	NSW	2330	Australia	02 6571 8888	Australia and Oceania

Click the name of the company this new user represents.

Step 3>

Select the correct company from the matches found in the system by clicking on the name of the company.



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New User for Pegasus Management Pty. Limited

Please enter the new user's first name, last name and email address.

First Name:

Last Name:

Email Address:

When you click **submit** this request will be sent to the User Account Manager at Pegasus Management Pty. Limited.
When a decision has been made it will be emailed to the person named above at the address specified.

Step 4>

Enter the required details, then select "Submit."

An email will be automatically sent to the company's main contact to approve you as a new user.

Once the company contact has approved the request, you will receive an automated email with your login details.

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